



# Uptown Asian Festival 2026

To celebrate the diversity of Asian cultures, showcase local artists, strengthen community engagement, foster cross-cultural understanding, and create a vibrant and memorable experience for all attendees.

**“Learn, Speak Up, Act!”** represents a global call to confront racism, discrimination, xenophobia, and all forms of intolerance. These challenges have long existed and so have the solutions. What is needed now is collective action—by governments, institutions, communities, and individuals—to build a more inclusive society.

- Illumination Show for the whole festival (4/9 - 7/9, 8:00pm – 10:30pm)
- Local Performance: Live Band Shows, Dancing, Singing, Lion & Dragon Dance Performance

**FESTIVAL DATE & TIME**

September 4, Friday: From 4pm to 10:30pm  
September 5, Saturday: From 12pm to 10:30pm  
September 6, Sunday: From 12pm to 10:30pm  
September 7, Monday: From 12pm to 10:30pm

## Summer 2026

**Venue:** Richmond Green Sports Centre and Park  
1300 Elgin Mills Rd E, Richmond Hill, ON

**Application Deadline** July 31st, 2026  
(EARLY BIRD: April 15<sup>th</sup>, 2026)



**VEDNDOR INFORMATION:**

Company Name: \_\_\_\_\_

Booth Name: \_\_\_\_\_  
(MUST match all signage & public health form)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal code: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**ON-SITE CONTACT INFORMATION:**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Phone: \_\_\_\_\_

**Vendor Rates**

**A. Regular Price – Submit After April 15<sup>th</sup>, 2026**

**1) Food Booth**

Category: Ethnic food and Beverage

Size: 10’x10’ Tent Space

Price: \$1,788 + 13% HST (for 4 days)

**2) Food Truck**

Category: Ethnic food and Beverage

Size: 10’x15’ Tent Space

Price: \$1,988 + 13% HST (for 4 days)

Additional Charge: Power \$300.00 +13%HST for 1x15A Outlet (With 1x full fuel)

### 3) Regular Booth

Category: Dried food and non-food products

Size: 10'x10' Tent Space

Price: \$888 + 13% HST (for 4 days)

### 4) Display Booth (Non-Profit Organization)

Category: Dried food and non-food products

Size: 10'x10' Tent Space

Price: \$438.00 + 13% HST (for 4 days)

### 5) Corporate Booth

Category: Display Corporate Signage and Selling Corporate Products

Size: 10'x10' Tent Space

Size: \$2,050.00 + 13% HST (for 4 days)

### 6) Booth Package Discount

#### Bundle Discount

- Purchase 2 Booth Packages: 5% OFF
- Purchase 3 Booth Packages: 10% OFF

#### Terms & Conditions

- Bundle discount applies **only when booth packages are purchased by the same company.**
- All packages must be **confirmed under the same agreement** to qualify for the discount.
- This **discount ONLY applies to Booth pricing, NOT applicable to equipment rental** (tent, generator, etc)

#### EXTRA Rental Equipment

( ) Electric generator 2.0 KW - 2.4 KW: \$268 + 13% HST

( ) 10' x 10' Tent: \$300 + 13% HST (Weights, Setup & Teardown included)

## 4 DAYS BOOTH RENTAL REGISTRATION FORM

BOOTH CATEGORIES (Please check one)

**MAIN SITE:**

- ( ) DISPLAY BOOTH (Non-Profit Organizations)
- ( ) REGULAR BOOTH (Dried food and non-food products)
- ( ) FOOD BOOTH
- ( ) FOOD TRUCK

**Facilities Deposit \$300**

( ) I understand that each exhibitor is required to pay a **\$300 facilities deposit per booth**, which will be **refunded one month after the carnival concludes**, provided that the booth area is fully cleared and restored in accordance with the Organizer’s requirements.

**Total Registration Fees \$ \_\_\_\_\_ (Including 13% HST)**

**PAYMENT INSTRUCTIONS**

- We accept cheque or E-Transfer ONLY (No Cash)
- Please calculate the total amount (Booth + 13% HST + **\$300** Deposit) and enter below

**Payment Method 1: Pay by cheque**

1. Complete and submit this form
2. Mail cheque to **Results Advertising:**  
**(Address: Unit 3, 110 West Beaver Creek Road, Richmond Hill, ON L4B 1J9)**
3. Make cheque payable to **Results Advertising Ltd. Or Canadian Asian Heritage Association**
4. \*Please include note **“Uptown Asian Festival 2026”**

**Payment Method 2: Pay by E-Transfer**

1. Complete and submit this form
2. Email Transfer to **canadianasianheritage@gmail.com**



Please included detailed description of booth activities, items to be sold or distributed. Only activities, items listed below are allowed at the Carnival. Exhibitors must request approval from the Organizer for any other activities or items after this form has been submitted.

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Are you going to use Propane?

- ( ) Yes (If yes, a TSSA propane certificate must be provided to us)
- ( ) No

\*All items/products/food to be sold or displayed must receive prior approval from the Organizer.

Use of Propane gas is allowed, but it has to be delivered to Richmond Green Park one day prior to the festival, please contact **Joyce (416) 508-8105** to arrange the delivery.

**OTHERS**

Special power requirement: \_\_\_\_\_ AMP

List of equipment: \_\_\_\_\_

Please list any questions, additional information and special booth set up requests below (subject to Organizer’s approval)

Please provide a list of equipment needed

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## SUBMISSION

- Payment must be completed within **seven (7) days of application submission** for the application to be considered valid. Applications submitted without payment will **not be reviewed or considered**.
- Acceptance to the Carnival is **solely determined by the Organizer**, based on factors including, but not limited to, the **uniqueness and suitability of the exhibitor's products and activities**.
- Booth locations will be **assigned based on the order in which full payment is received**. The **booth location selection process will commence on April 15, 2026**.



**Appendix “A”**

**Terms and Conditions:**

If you are applying for a food booth, you must provide proof of a valid food handler’s certificate, copy of your most recent Public Health Inspection Report, and valid commercial general liability insurance of two million dollars or more. The insurance certificate must name the **RICHMOND HILL Uptown Asian Festival** as an additional insured.

All food vendors must comply with Toronto Public Health Special Event requirements and be able to attend a **special event training session** before the festival, which takes place at Toronto Public Health office, address, and date to be confirmed.

Due to booth registration demands, submission of this registration form does not guarantee the allocation of any booth space to the registrant, until the organizer has signed. The allocation of booth space is based on a combination of factors, including, but not limited to variety, level of public interest and compatibility with the festival.

**Signature:**

\_\_\_\_\_  
Organizer  
(**Canadian Asian Heritage Association**)

**Signature:**

\_\_\_\_\_  
Booth Vendor

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Return this registration form to:  
Results Advertising or Canadian Asian Heritage Association  
ADDRESS: Unit 3, 110 West Beaver Creek Road, Richmond Hill, ON L4B 1J9  
Or email to: [info@uptownasianfestival.ca](mailto:info@uptownasianfestival.ca)**

## **VENDOR CONTRACT**

### **1. Compliance with Laws and Regulations:**

- The Vendors must comply with all Federal, Provincial, and Municipal laws and by-laws, including health and fire safety, as well as event organizers' regulations.

### **2. Health and Safety Regulations:**

- All food Vendors must complete and submit the York Region Public Health form to [health.inspectors@york.ca](mailto:health.inspectors@york.ca) and [vendor@uptownasianfestival.ca](mailto:vendor@uptownasianfestival.ca)
- On-site Public Health Inspectors have the authority to remove vendors from the festival.
- If the provided booth name does not match other forms, the organizers and public health reserve the right to remove you from the festival.
- Certified Food Handler MUST BE ON SITE AT ALL TIMES during operation.

### **3. Product and Service Compliance:**

- The Organizer has the authority to stop Vendors from operating if they sell or promote products and services other than those stated in the Vendor Application.

### **4. Booth Clean-Up:**

- Vendors are responsible for cleaning and removing unused items and debris from the booth area after closing each night.

### **5. Lease and Assignment:**

- Vendors shall not assign any rights under this agreement or lease any part of the rented space to a third party.

### **6. Refund Policy:**

- No refunds for booth spaces under any circumstances two months before the event date, including but not limited to weather conditions.

### **7. Food Handling and Operation:**

- Staff with Food Handler Certificate must be present, and the booth must operate throughout the event.

### **8. Exclusive Rights and Restrictions:**

- The organizer reserves exclusive rights to the sale of ice. Vendors are allowed to bring their own ice for personal use; however, they cannot sell it to other vendors.
- No Vendors shall sell or distribute helium-filled balloons.
- Purchased Power will not be available until the load-in is complete; any power outage-related expenses are the Vendor's responsibility.

### **9. Event Logistics and Compliance:**

- Canadian Asian Heritage Association reserves the right to make necessary amendments.
- Vendors must abide by all move-in/out procedures, adhere to any schedule changes, and comply with venue spacing instructions provided by the Canadian Asian Heritage Association or Uptown Asian Festival Team.

- Power won't be available until the load-in is complete due to cables linked up on the road, as well as after ESA inspection.
- After the move-in process is completed, vendors must promptly move their vehicles out of festival premises.

**10. Closing Time, and Megaphones:**

- No Vendors shall continue selling after the closing time stated on the application form.
- Megaphones will not be allowed.

**11. Liability and Insurance:**

- Organizer is not responsible for personal injury or lost/stolen property of vendors.
- Vendors are **required to provide valid general liability insurance coverage** (Commercial General Liability) for their booth and operations during the festival.
- **Proof of insurance must be submitted to the organizers no later than one month before the festival**

**12. Propane Usage:**

- All Vendors must fulfill the TSSA requirement and regulations to use propane.

**13. Deposit Refund Policy:**

- A refundable deposit is required to secure your booth space. Refunds for deposits will be processed starting one month after the conclusion of the festival.

**14. Food Truck Restrictions:**

- Food trucks cannot be moved after load-in and cannot leave until the event ends.

By signing this document, the applicant attests to have read all requirements set out in the application and agrees to be bound by the Terms and Conditions set out above

Authorized Signature: \_\_\_\_\_

Name in Print: \_\_\_\_\_

Date \_\_\_\_\_

Thank you!